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WELCOME TO

CHILTERN YOUTH CENTRE

58th

ANNUAL GENERAL MEETING

WEDNESDAY 9TH NOVEMBER 2005

CHILTERN YOUTH CENTRE
58th ANNUAL GENERAL MEETING
WEDNESDAY 9TH NOVEMBER 2005

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CHILTERN YOUTH CENTRE

STATEMENT OF AIMS AND OBJECTIVES

AIMS

1. Chiltern Youth Centre aims to provide for young people a range of educational processes and new experiences within a safe and welcoming environment. The centre aims in this way to allow young people to explore values, develop skills and increase knowledge.
2. The Centre aims to empower young people so that they become more self-directed and exercise more responsibility and control over their own lives.
3. The Centre is committed to providing equality of opportunity for young people.

OBJECTIVES

1. To develop educational opportunities, which are enjoyable by designing a curriculum, that incorporates variety, challenge, creativity, stimulation and fun.
2. To facilitate that curriculum which encourages young people to learn through experience and active participation.
3. To involve young people in decision making so that they can create their own educational experience on which to reflect and assess values.
4. To ensure a safe environment by the non-tolerance of intimidation or harassment on the grounds of race, sex, being gay, class or disability.
5. To create a welcoming environment by:-
 - a) using language which is free from sexism, racism, heterosexist and is not offensive to people with disabilities.
 - b) encouraging the development of honesty, openness and sharing between young people and the youth workers.
 - c) Facilitating supported challenge, exploration of ideas and the re-evaluation of attitudes.

CHILTERN YOUTH CENTRE
WEEKLY DIARY AT THE CENTRE
SEPTEMBER 2004 TO AUGUST 2005

MONDAY LUNCHTIME

LUNCH TIME CLUB

Time: 12.30pm to 2.00pm

Open for all young people 16 to 25 years

MONDAY EVENING

AMERSHAM YOUTH COUNCIL

Time: 5.00pm to 6.00pm

DROP IN GROUP

Time: 07.00pm to 9.30pm

For all young people aged 12 to 19 years

TUESDAY LUNCH TIME

Same as Monday lunchtime

TUESDAY EVENING

OUTREACH WORK

Time 6.00pm to 8.00pm

Supporting young people in the
Amersham Community

WEDNESDAY EVENING

DANCE AND DRAMA GROUP

Time: 6.00pm to 9.00pm

For all young people aged 13+

THURSDAY EVENING

GATEWAY CLUB

Time: 7.00pm to 9.00pm

Club for people with special needs

FRIDAY LUNCHTIME

Same as Monday/Tuesday lunchtimes

FRIDAY EVENING

DROP IN GROUP

Time: 7.00pm to 9.00pm

For all young people aged 13 to 19 years

(Please note that the lunchtime clubs run only during term times)

CHILTERN YOUTH CENTRE

STAFF TEAM

SEPTEMBER 2004 TO AUGUST 2005

FULL TIME YOUTH WORKER: PAUL WILLIAMS

PART TIME YOUTH WORKERS:

CAROL BRINKLOW

DI BURNETT

SHIRLEY CLARK

LESLEY MANKA

STEPHANIE WAREHAM

JO WAGGOTT (left July 05)

CARYS DORRIT - Volunteer (left)

SUPPORT STAFF:

Michelle Ball - Administration

Lynne Izard - Cleaner

Jo Gomm - Cleaner

AGM OF CHILTERN YOUTH CENTRE 10.11.2004

Those attending: Trevor Dooks, Patrick Arbuthnot, Paul Williams, Di Burnett, Celia Pettman, Pauline Wilkinson, Richard Yerby, Debbie Saunders, Colin Pollard and Jill Walker

No apologies received.

Trevor Dooks opened the meeting and thanked those attending, informing us that this was Chiltern Youth Centre's 57TH Annual General Meeting. In the 15/16 years that Trevor has been involved, this has proved the best year so far.

Minutes of last year's AGM were accepted

Matters arising - none.

Chairman's Report

Trevor referred to this year's various reports, and told us that the first is his Chairman's Report. The second is Paul's Youth Worker's Report, and Trevor thanked Paul and his team for their excellent efforts. Third Report is Part Time Youth Workers on Groups in 2003/2004 and, finally, Report and Financial Statements.

Trevor told us his Chairman's report is his opportunity to pay a well deserved tribute to those people whose work over the last year has enabled the Centre to provide so effectively for the young people of Amersham.

Youth Workers Report

Paul Williams told us it had been a really good year for the club.

Amersham Youth Council have been involved in the clean-up at Raans field. Also they have entertained visitors from Bensheim by taking them to Thorpe Park.

Drama Group have worked extremely hard on their performance 'Boarders' at the Elgiva Theatre, attended by local schools, parents and local residents, who were impressed with the level of acting ability. A trilogy of plays is planned for March next year.

Drop in Clubs held during the evening have been well attended, and the young people are great to work with. Additional activities have included sword fencing, cooking, rock climbing and fishing. During the summer holidays several members worked hard at decorating the kitchen and fire exit. The rooms are now much brighter and pleasant.

DOE Awards has had many club members start and complete their individual sections of the bronze award, and received sectional certificates. An expedition will take place in May 2005 in order that members can complete the remaining section of their award.

Road Sense is a driving course for 16 year olds and took place in Easter and October this year. The project is organised by Paul with the partnership of the Police, Road Safety Team and two Driving Instructors. It is a very worthwhile project and encourages responsible driving for both youth club members and other local 16 year olds.

Paul thanked his staff team working at the centre for their dedicated support, without which we would not be able to achieve this wonderful level of work. He once again looked forward to another challenging and exciting year ahead, developing new projects and building up the club from strength to strength.

Pauline Wilkinson told us there were no plans to develop Raans field.

Trevor asked if there was anything to say about the lunchtime club. Paul told us that it is well attended by Dr Challoner's pupils. Also, the evening drop in clubs are very well attended, and it is anticipated new exciting projects and activities will maintain their popularity.

Treasurer's report

Patrick Arbuthnot told us the Report and Financial Statement for 2004 had not yet been signed off by the examiner.

Trevor asked him to talk us through his financial activities statement:

Our Bucks C.C. grant is down compared to last year. Rental income is good from Playgroup. Subscriptions are higher. Profit is better this year on canteen sales. We have incurred surveyor and architects fees this year. Activities had a surplus of £1,900. Some money allocated to designated expenditure. We need to keep reserves. Free reserves approximately £4,000.

Patrick had no further comments.

Trevor thanked Patrick, and said that we need to have our Management Committee in place for next year, particularly Chairman, Treasurer and Secretary.

Management Committee

Election of Officers

Pauline proposed, Chairman, Treasurer and Secretary should continue, and Debbie Saunders seconded.

Trevor thanked members from various organisations who regularly attended committee meetings, and hoped they would continue

Any Other Business

There being none, Trevor Dooks announced there were just two more elements on the Agenda:-

Duke of Edinburgh Award presentations, minimum is 12 hours, some young people have completed 36 hours.

Drama Performance.

CHILTERN YOUTH CENTRE
LIST OF ATTENDEES FOR ANNUAL GENERAL MEETING
ON 10th NOVEMBER 2004

MANAGEMENT COMMITTEE:

Trevor Dooks	Chairman
Celia Pettman	Secretary
Patrick Arbuthnot	Treasurer
Pauline Wilkinson	Member
Richard Yerby	Member
Debbie Saunders	Member

YOUTH WORKERS:

Paul Williams
Di Burnett

BUCKINGHAMSHIRE YOUTH SERVICE

Colin Pollard, Youth Service Manager, Youth & Community
Gill Walker, Senior Practitioner, County South Team

YOUTH CLUB MEMBERS:

NAME

Shane Morgan
Steve Walsh
Tanya Brandon
Rhiannon Thorne
Daniel Trew
Ashley Haw
Ben Leitch
Beth Portland
Bryan Williams
Gemma Hathaway
Jermanine Eames
Lisa Meeds
Martyn Walsh
Nick Penman
Sean Penman
Steven Hathaway

CHILTERN YOUTH CENTRE
CHAIRMAN'S REPORT
ANNUAL GENERAL MEETING
2004 - 2005

I value this opportunity to pay tribute to and thank those people whose work during the past year has enabled the centre to continue so successfully its work in support of the young people of Amersham.

First among these is Paul Williams, our Youth Worker, and his staff of voluntary, paid, full time and part time workers. Paul, once again, has committed himself with quiet enthusiasm and a great sense of purpose to developing and maintaining a range of activities for all groups within the centre. In developing this programme, he has been supported, once again, by an able and professional and strongly committed staff who have earned the respect of us all.

Thanks, too, go to Patrick Arbutnot whose stewardship of the centres budget through another year has been a triumph of hope over reality. His skills have provided Paul and the Management Committee with the funds to make very nearly all the planned purchases. Also, in her quiet, efficient way, Celia Pettman, as secretary to the Management Committee has provided an on going and extremely competent record of meetings, without which its members could only muddle along without their usually focused discussion.

Lastly, may I offer my thanks to all other members of the Management Committee for their ongoing support and encouragement of the centres staff and members. These colleagues include representatives of local government, the County Council, the Town Council, as well as the police, the Lindfield Nursery and the Community Centre and we have benefited enormously from their contributions.

I send my very best wishes to the members, the staff and the Management Committee for 2005 and 2006.

Trevor Dooks
Chairman
Management Committee

Youth Worker Report

This year has been both rewarding and enjoyable. Once again the Youth Centre has been busy and I have been able to involve young people in many varied activities.

The Youth Council started the year with a trip to Brussels. Members were able to experience this wonderful city for the first time and view many of the local sights. The trip also enabled the group to visit the European Parliament along with the Bensheim twinning association. This was an enlightening experience, which allowed members to begin to comprehend how the parliament operates and how it works to benefit European citizens.

The members of the youth Council were also very privileged to be asked to help choose the best design to replace the existing Skate Park. The new park looks fantastic and is being used heavily by many of the youth club members.

The Drop-in clubs held on a Monday and Friday evening have been well attended and the young people have been great to work with. Along with the usual activities of pool, table tennis and football members have taken part in cooking, kayaking, mountain biking and climbing.

In March this year members went to Pontins to take part in 'The Festival of Fun' activity weekend. Our members were fortunate enough to try quad biking, abseiling, trampolining, high ropes course and go carting. Members also took part in a Pool competition and Shane Morgan came away as the winner. All who went enjoyed their time so much that they cannot wait till they go back next year.

In July a two-day trip to Alton Towers took place, allowing members to go on an array of roller coasters and rides. Everyone appreciated the huge variety of these thrilling rides. The evening was spent at Matlock Youth Hostel where the members cooked a feast including pizzas, sausages, bacon and beans. It was surprising how much everyone managed to eat but this was probably down to building up a healthy appetite from their fun packed day.

Another trip took place in August when the club members went to the Lee Valley. A total of 15 members came along and enjoyed sailing, kayaking, caving and climbing. All stretched their abilities to the full and some even conquered their fears of heights and water giving them a greater sense of confidence. The weather was great throughout making for a fantastic 3 days.

The Wednesday drama group has been hard at work throughout the year. Its two biggest achievements, however were its trilogy of plays, (Chloe and Aleisha, Buskers and boarders) which took place at the Elgiva in March this year, and the play 'Everybody's doin it'. All these performances were outstanding and a great deal of learning took place by the actors and audience.

I would like to take this opportunity to thank the whole staff team who carry out work at the centre year in year out. Without their dedicated support, this centre would not be able to achieve the wonderful work that it does.

I will once again be looking forward to another challenging and exciting year ahead developing new projects and building up the club from strength to strength.

Paul Williams, Full Time Youth Worker
NOVEMBER 2005

CHILTERN YOUTH CENTRE DANCE AND DRAMA REPORT 2004 to 2005

I am happy to say that we have had another positive, if not sometimes challenging, year. The year has been very much split into two parts. The first half of the year was performance based and the second half, workshops.

Performance based work

We started the year rehearsing our Trilogy of Plays, 'Chloe and Aleisha', 'Buskers' and 'Boarders'. We amalgamated with Ashley Green Youth Theatre for these productions, which were to be performed at The Elgiva Theatre at the beginning of March. I was delighted to work with Fenella Barker again. Fenella came in to choreograph the 'Chloe and Aleisha' dancers, helped by her husband Hugh Rathbone, also a dancer and choreographer. The whole process, with all three plays, was a very positive one, and it was interesting to bring the two groups together. As always, the characters were created by the young people, and the plays were written following a process of improvisation. All the young people involved worked incredibly hard and with 100% commitment, on three very different plays.

At this stage I must make a special mention for Sean Penman who stage managed the shows and never missed a rehearsal for any of them. During the half term he worked through the days and nights, and literally became the backbone of the production. Sean had no idea what career he would like to follow, and now I am happy to say that he has been accepted, and is already half way through his first term, on a stage management course. The two boys in 'Buskers', Elyot Burnett and Josh Muncke composed their own music, and recorded it with the help of Sean and Jack Brien...this turned out to be an all nighter, but much as I tried to persuade them, no-one would leave until it was finished. I may add that we were rehearsing the next day!! Such was the goodwill and commitment throughout the whole process. The result of that night was a CD, which was generously re-produced by Dan Shirley at Sound Studio in Aylesbury. The performances, open to schools, were well attended, and the feedback was excellent.

More recently we were approached by Tom Barrow from Connexions with a view to performing a short piece at the Annual 'Youth Matters' Conference at Green Park. Tom wanted us to perform an issue based piece of work highlighting the process of drug abuse. Again we amalgamated with Ashley Green. With less than 3 weeks notice the young people should be applauded for their work....some of which I hope will be performed tonight at this 2005 AGM

Weekly Workshops

Our weekly workshops are in full swing, and as I mentioned last year, with mainly boys attending. The aim of these workshops is to build self confidence, develop the individual and help them to realise their potential, explore issues relevant to young people of today and most importantly to have fun. There is quite a cross section of boys and the workshops can be fairly challenging!! However they are great fun, and have decided they want to perform, and so we are now working on 'Boys' Night Out', which I hope will be a worthwhile and positive project for the boys..

Productions coming up

Again we are working closely with Ashley Green Youth Theatre. We are booked into The Elgiva Theatre with 'Girls' Night In' and 'Boys' Night Out', to be performed at the end of February. Hopefully we will preview both the plays at Chiltern Youth Centre.

'Girls' Night In' is a light hearted piece, dealing with topical issues and especially targeting relationships. Demi calls her friends to say she is too ill to go out on the town with them. But things backfire when her caring pals decide to make a visit to her home. Demi looks rather too well, and appears to be hiding something....or someone!!

'Boys' Night Out' is again a light hearted piece dealing with young people's issues. Ami is helping her mum out by sitting her baby sister, but a desperate call from her friend leaves her begging Tom, her younger brother, to take over. Staying in was not on the menu for Tom and his mates, but a clever plan frees them to enjoy a rather eventful 'Boys' Night Out'...culminating in an embarrassing discovery for Tom, when he comes face to face with his sister. This play targets issues such as under age drinking, vandalism and responsibilities.

Thanks to Paul

May I say, that although I, Di Burnett, am writing this report, I could not run this group successfully without the support that I get from Paul Williams. Paul and I work wonderfully as a team, and there is no way that anything would go on at The Elgiva without his physical and mental help. So I would like to use this opportunity as a chance to say a BIG thank you to Paul...he keeps me sane (if that's possible!!).

Thanks to Michelle

Also a big thanks to Michelle for doing things yesterday for me!!

Thanks to Cleaners

Also a big thanks to the cleaners for working around me when I rehearse in the weekends...I know it's a pain!!

Conclusion

I hope the drama group goes from strength to strength in the next year

Di Burnett, Drama Youth Worker

November 2005

CHILTERN YOUTH CENTRE
DROP IN YOUTH CLUB 2004 to 2005
REPORT

The Drop in Youth Club takes place on a Monday (between 7.00pm to 9.30pm) and a Friday evening (between 7.00pm to 9.30pm).

The philosophy of the Drop In group is to create a place where young people between the ages of 13 to 19 years can come to listen to their type of music, meet new friends and take part in activities that they enjoy.

This group has proved to be popular amongst young people and attendance is usually between 25 to 50 young people. Whilst at the club, young members have also been encouraged to have a say in what happens. This has led to the purchase a new pool table and various Playstation II games.

Over the coming year, we believe that the drop in clubs will be as popular as ever and we are also looking forward to working on many new exciting projects and activities.

Lesley Manka, Jo Waggott, Stephanie Wareham, Paul Williams,
Youth Workers

CHILTERN YOUTH CENTRE

LUNCH TIME CLUB REPORT 2004 to 2005

The lunchtime club has now become one of the longest surviving groups run at Chiltern Youth Centre. The club is open to any young people who would welcome an alternative lunchtime venue away from school, home or the workplace. Nevertheless, the club is as ever monopolised by the sixth form boys from Dr Challoner's Grammar School, although we do have the occasional visits from Amersham College students.

The club offers a range of activities to its members i.e. pool, Playstation II, table football, television, table tennis and a coffee bar. The members are currently spending 30 to 60 minutes playing pool or table tennis and recording this session in order to achieve their DOE Skill and Physical Recreation Award.

The club also offers an alternative space for open or confidential discussions and the members will often approach youth workers with personal issues.

The midday session is busy, running at an average of 30 boys per day. We are delighted to note that both the Asian and White groups are totally integrated. The lunchtimes at the other schools in the area are too short to enable the students to take advantage of the lunchtime club.

Our new lunchtime club members are lively and fun and we see new faces each day. We feel optimistic for the next year. Long may it last.

Carol Brinklow, Di Burnett, Shirley Clark, Part Time Youth Workers

CHILTERN YOUTH CENTRE
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31st AUGUST 2005

CHILTERN YOUTH CENTRE
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2005
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CHILTERN YOUTH CENTRE
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2005
TRUSTEES' REPORT

Charity Number: 300220

Trustees: Trevor Dooks
Celia Pettman
Patrick Arbuthnot

Independent Examiner: Diana Robinson
4 Copperkins Grove
Chesham Bois
Amersham
Bucks HP6 5QD

Bankers: Lloyds Bank Limited
8 Sycamore Road
Amersham
Bucks HP6 5DU

Deposit Account: COIF Charities Deposit Fund
St Alphage House
2 Fore Street
London EC2Y 5AQ

CHILTERN YOUTH CENTRE

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2005 TRUSTEES' REPORT (Continued)

The Trustees present their report together with the financial statements of the charity for the year ended 31st August 2005.

Main Activities

The social education of young people

Details of the income and expenses for the year are set out in the attached financial statements and summarised in the Review of transactions this year.

The charity is registered with the Charity Commission, registration number 300220.

Review of transactions this year

Total income was £30,468 compared to £18,399 last year. This income includes £6,610 of restricted funds which were received to finance specific youth activities and £2,490 members' contributions to specific activities, all of which was spent.

The grant from Bucks County Council for the financial year was £9,850 compared to £9,791 in the previous financial year. Rent income (£9,541) was £2,400 higher than last year and Bank Interest (£693) was £270 higher than last year. Members' subscriptions were £100 higher at £620 and the coffee bar profit improved again to £428 (19.5% of sales value) from last year's £241 (12.5% of sales value).

Total expenditure was £30,271 compared to £16,471 last year. This increase of some £13,800 is accounted for mainly by the expenditure of the restricted funds and members' contributions to activities mentioned above (£9,100) and refurbishment of the Lean – to adjacent to the Club (£3,820).

The year ended with a reduced operating surplus of £197.

Total funds carried forward amount to £15,280 compared to £15,083 last year. This is made up of:

Designated funds:	£
Refurbishment of toilets	2000
Re - cover chairs	500
Equipment	<u>1500</u>
	4000
Contingency reserve	5500
Free reserves	<u>5780</u>
	15280

CHILTERN YOUTH CENTRE

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2005 TRUSTEES' REPORT (Continued)

Our financial year runs from September to August, whereas Bucks CC grants are awarded for the period April to March. Of the £9500 received from Bucks CC in July, £5542 is carried forward as grant in advance for our 2005/6 financial year.

Examination

We are very grateful to Diana Robinson who has examined the Youth Centre's accounts within the requirements of the Charities Acts.

Reserves policy

It is the policy of the charity to maintain a contingency reserve at a level which equates to at least 4 months continuing running costs, that is some £5500 at present expenditure levels. This aims to provide sufficient funds for the charity to meet its financial commitments and manage an orderly close down if a funding shortfall were to lead to the closure of the Youth Centre.

In addition £4000 is held as Designated Funds for specific capital expenditure identified in the above Review of Transactions for the Year.

Investment Policy

The Trustees aim to maximize the interest earned on its funds by minimizing the current account balances and maximizing the funds held on deposit.

Current policy is to invest all available funds in the COIF Charities Deposit Fund, a variable interest deposit on three day call managed by CCLA Investment Management Ltd.

Risk Review

The major risks involved in running the Youth Centre are borne by Bucks County Council, which owns the premises and employs all of the staff involved in Youth work and provide necessary insurance cover.

The risks to the Charity are considered minimal provided adequate reserves are held to cover outstanding costs in the event that the Charity closed down, as stated under Reserves Policy.


The Trustees believe that their considerations of risks and controls, coupled with the investment and reserves policy provides sufficient cover against adverse conditions that may arise in the normal course of the activities of the Charity.


CHILTERN YOUTH CENTRE

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2005
TRUSTEES' REPORT (Continued)**

We agree the financial statements of Chiltern Youth Centre for the above year and we confirm that all relevant books, records and other information necessary for their preparation have been made available to you.

On behalf of the Trustees:


..... Trevor Dooks. Chairman


..... Patrick Arbuthnot. Treasurer

21/10/05

CHILTERN YOUTH CENTRE

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2005 INDEPENDENT EXAMINER'S REPORT

I report on the financial statements of the Charity for the above year given on pages 7 and 8.

Respective responsibilities of trustees and the examiner

As the charity's trustees you are responsible for the preparation of the financial statements; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to state, on the basis of the procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

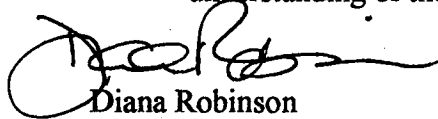
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's report

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - (a) to keep accounting records in accordance with Section 41 of the Charities Act 1993; and
 - (b) to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of that Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.


Diana Robinson

Dated... 1/11/05.....

4 Copperkins Grove
Chesham Bois
Amersham
Bucks HP6 5QD

CHILTERN YOUTH CENTRE

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2005 STATEMENT OF FINANCIAL ACTIVITIES

INCOMING RESOURCES	General funds	2004/5 Restricted funds	TOTAL	2003/4
Bucks CC Grants	9850.00		9850.00	9791
Members Subscriptions	620.00		620.00	522
Restricted funds Note 1		6610.70	6610.70	
Rents received	9541.80		9541.80	7177
Coffee bar	428.73		428.73	241
Organised activities	2490.38		2490.38	15
Bank interest less charges	693.90		693.90	426
Sundry receipts	233.31		233.31	227
TOTAL INCOMING RESOURCES	23858.12	6610.70	30468.82	18399
 RESOURCES EXPENDED				
Organised activities Note 1	4720.84	6610.70	11331.54	1093
Three Valleys Water	528.49		528.49	490
Utilities				
- Electricity	1641.87			
- Telephone	920.74			
- Refuse	826.80			
	3389.41		3389.41	3579
Cleaners wages	6192.33		6192.33	4626
Cleaning materials	354.17		354.17	683
Building maintenance	1917.15		1917.15	1670
Lean - to refurbishment Note 1	2319.84	1500.00	3819.84	-
Office costs:				
- Stationery, photocopier	910.53			
- Postage	90.88			
- staff refreshments	0.33			
	1001.74		1001.74	562
General insurance	426.62		426.62	690
Equipment	1010.96		1010.96	1260
Subscriptions	148.08		148.08	539
Sundry expenses	151.06		151.06	1279
TOTAL RESOURCES EXPENDED	22160.69	8110.70	30271.39	16471
Operating surplus (deficit)	1697.43	-1500.00	197.43	1928
Total Funds Brought Forward	13582.86	1500.00	15082.86	13155
Total Funds Carried Forward	15280.29	0.00	15280.29	15083

CHILTERN YOUTH CENTRE

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2005 BALANCE SHEET

	31/08/2005	31/08/2004
CURRENT ASSETS		
Lloyds current a/c	11927.41	2022
COIF Deposit account	<u>8786.24</u>	<u>19092</u>
	20713.65	21114
Stocks for resale at cost	121.58	146
Debtors	<u>952.70</u>	<u>849</u>
Total current assets	21787.93	22109
CURRENT LIABILITIES		
Creditors	965.64	1484
Grant received in advance	<u>5542.00</u>	<u>5542</u>
Total current liabilities	6507.64	7026
NET CURRENT ASSETS	<u>15280.29</u>	<u>15083</u>
ACCUMULATED FUNDS		
General funds		
General funds	5780.29	4083
Designated funds Note 2	4000.00	4000
Contingency reserve Note 2	5500.00	5500
Restricted fund		
CONNEXIONS Note 1	-	1500
TOTAL FUNDS	<u>15280.29</u>	<u>15083</u>

Approved on behalf of the Trustees,

Trevor Dooks (Chairman).....

Patrick Arbuthnot (Treasurer).....

Date: 21/10/05.....

NOTES TO THE ACCOUNTS

Note 1 - Restricted funds

CONNEXIONS

The CONNEXIONS grant balance of £1500 brought forward was used to contribute to the cost of refurbishing the Lean - to adjacent to the club.

Youth Parliament

The sum of £5723 was received as contributions to the cost of a Youth Parliament event.

All of this was expended.

PAYP

The sum of £887 was spent on two outings that are to be paid for by PAYP.

This had not been reimbursed at 31 August and is included in the Balance Sheet Debtor total of £953.

Note 2 - Designated funds and Reserves

Details of these funds are given in the Review of Transactions this year in the Trustees Report.

Note 3 - Salaries and wages

Leaders' and assistant leaders' salaries are paid by the Bucks County Council.

Note 4 - Premises

No charge is made for the use of premises, which belong to Bucks County Council