



Notification

CSD-1162

of a charity merger under section 75C of the Charities Act 1993

The information requested in this form will enable us to enter a charity merger on the Register of Mergers. It should be completed by the charity trustees of the transferee charity **after** the transfer/s of all the property involved in the merger has taken place. By completing this form the trustees are taking responsibility for the accuracy of the information they provide. In the Act and this form, the term "transferor" means the charity that is transferring its property to another charity before it winds up. "Transferee" means the charity that receives the property of the transferor. There can be more than one transferor transferring its property to one transferee.

Before completing this form please refer to our website guidance OG 60 "Register of Charity Mergers" and read the notes in the annex at the end of this form.

Who should sign this form?

This form can be signed by:

- (a) one or more of the trustees of the transferee charity; and/or
- (b) some other person having a competent knowledge of the facts such as the clerk or secretary to the trustees and signing on the trustees' behalf.

Please enter the name, address and telephone number of the person we can contact about this matter in case of query.

Name	<input type="text"/>	
Address	<input type="text"/>	
	<input type="text"/>	
	Daytime telephone number	<input type="text"/>

Warning to all signatories	It is an offence to knowingly or recklessly provide false information to the Charity Commission. If in doubt about completing this form, you should seek professional advice.
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Section 1 Details of transferor and transferee charities

	Name of transferor charity (including working name if appropriate)	Registered number
1.		
2.		
3.		
4.		
5.		

	Name of transferee charity (including working name if appropriate)	Registered number

Section 2**Details of the property transferred to the transferee charity**

	Name of transferor	Description of property	Date of transfer
1.			
2.			
3.			
4.			
5.			

Section 3**Conditional Notification**

	Name of transferor	Description of property	Date of transfer of title and date of registration as a merger
1.			
2.			
3.			
4.			
5.			

Section 4**Discharge of liabilities****Confirmation**

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Section 5**Details of any vesting declaration made in connection with a merger**

Date of vesting declaration	Date title was actually vested in the trustees of the transferee

Section 6**Signed on behalf of the charity trustees**

Name

Role

Signature

Annex**Notes on how to fill in this form****Section 1**

In this section you should give the details of the transferor and transferee charities. Some charities will not have a registered number; if this is the case, please write "none" in the relevant box. The name of the charities should be given in full together with any working name that they use. An extension sheet should be attached if there are more than 5 transferor charities.

Section 2

In this section you should describe the property that has been transferred from the transferor charity/ies to your charity (the transferee). Against each piece of property you should provide the date it was transferred to your charity. Examples of the types of property commonly transferred will be land and buildings, office equipment etc. Continue on an extension sheet if necessary.

The description of property should be brief and accurate – examples might be:

- 57 Acacia Avenue, Eastbourne, EO20 4RG
- Office furniture belonging to the charity
- Vehicle/s belonging to the charity

Section 3

You need to complete this section if you want to register the same date for:

- the transfer of the title to the transferring charity's property to the recipient charity; and
- the registration of the merger.

(See our guidance OG 60). Please allow a reasonable period for us to register the merger – not less than two weeks from the date you send in this notification. Otherwise the Commission may not be able to guarantee that the date of transfer of property and the date of registration will be the same. If we do not have time to do this the new regulations regarding the transferring of any gift over to the transferee may not be able to take effect.

Section 4

As the transferee charity you will, if appropriate, have made arrangements to ensure that any liabilities of the transferring charity or charities will be discharged. Please indicate in this box that you have done so.

Section 5

A vesting declaration is a deed that is made by the trustees of the transferor charity to vest the title to the property, listed in the deed, in the trustees of the transferee. If a vesting declaration has been made in connection with this merger, then you will need to provide the date that the deed was made and the date that the title to the property was vested in the transferee.

Section 6

Trustees do not necessarily need to sign this form. If you have been nominated on behalf of the trustees to do so, please indicate next to your name in what capacity you are acting.